



# Digital Skills Officer

## WHAT DOES A DIGITAL SKILLS OFFICER DO?

A Digital Skills Officer is responsible for helping develop an enterprise strategy to transition, train, and retain technical employees. Working closely with the office of the CIO or CTO, the Digital Skills Officer works to align ongoing training efforts with technical and business roadmaps. Digital Skills Officers are responsible for coordinating the overall design, management, and outcome-based measurement of training programs.

## Day-to-Day Expectations and Responsibilities

-  **Develop organization-wide learning strategies** based on current -and future-state technology needs
-  **Establish digital skill assessment frameworks** that accurately measure skills and capabilities as they relate to business impact
-  **Define and track key metrics that communicate** both effort and outcome of training programs for senior leadership.
-  **Work collaboratively with all departments** and respective subject matter experts to deliver specific, contextualized training programs by job role.

## Key Traits of a Digital Skills Officer

-  **Strategic:** A good Digital Skills Officer is able to identify the best curriculum that employees will use to learn cloud skills.
-  **Inquisitive:** The leader needs to be able to understand the technology challenges of the business and be able to match those challenges to the right courses.
-  **Resourceful:** With so many resources on the market, the Digital Skills Officer needs to be able to select the most impactful and best cost solutions for the organization.

## Digital Skills Officer Target Skill Set

### Technical Skill Set

- ✓ Working knowledge of cloud platforms, storage, compute, and networking
- ✓ Familiarity with leading learning development platforms and their pros / cons
- ✓ Strong project and program management skills

### Non-Technical Skill Set

- ✓ Excellent communication skills
- ✓ Ability to influence others across and at all levels of the organization
- ✓ Highly organized and thorough

## Starter Training Plan for Digital Skills Officers

[Benefits of Cloud Technology for Business: Getting Started with Migration](#)

[Introduction to the Public Cloud Platforms](#)

[Cloud Practitioner Certification Preparation for AWS](#)